



Reed Parish Council

Clerk: David Smith. 6 Willow Close Reed. SG8 8BA
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Draft Minutes Of the meeting held 6th September 2017 at 8pm in the Village Hall

Present Cllrs: C d'Alaya: T Duke: P Lawrence and G Langley(chairman). Seven members of the public. In attendance the clerk David Smith.

- 1.9.17 To receive apologies for absence. Apologies were received from Cllr. Howard Marshall.
- 2.9.17 To receive Members Declarations of Interest. Cllr. d'Alaya expressed an interest as a member of the Save the Cabinet Group.
- 3.9.17 To approve the Minutes of the Meeting of the Parish Council held on 17.7 2017 and to authorise the Chairman to sign them as a true record proposed by Cllr. Duke seconded by Cllr. Lawrence agreed d.
- 4.9.17 To invite Members of the Public to address the meeting. Mrs Sally Taite asked if the minutes of the parish council were kept in hardcopy. She was told yes. She raised the question of the village boundary and if or when the parish council approved the draft boundary as in the district plan currently in consultation. Mr Edwin Kilby said the owner of the Cabinet had six months in which to lodge an appeal. This took the date to January. NHDC were not determining the listed building applications until it was known whether an appeal would be lodged. He reported that if work was undertaken knowingly on a listed building it could be taken into account at any planning enquiry.
- 5.9.17 Chairman's Report. Chairman reported a meeting he and other Cllrs. had had with the prospective clerk Mrs C Toms. There had been correspondence from the Save the Cabinet group referred to in the previous minute. He had discussed with the village parish clerk in Newham in Hampshire the process to obtain loans from the Public Loan Board. He had visited Cllr. Marshall last week. Cllr. Marshall was preparing to submit his resignation up due to ill-health.
- 6.9.17 Accounts for payment. There are accounts for payment for HAPTC, Herts Timber for the Memorial seat for Eric Addicott, two years website hosting and the clerk's salary and PAYE.
- 7.9.17 To Report the Close of Audit. Clerk reported the close of audit by the external auditors.
- 8.9.17 To Review the Council's Financial Regulations and Financial Risk Assessment. Proposed by Cllr. Duke seconded by Cllr. Lawrence agreed.

- 9.9.17 To approve the terms of the appointment of the new parish clerk. Chairman reported Cllr.s had met with Mrs Caroline Thoms. She had accepted the offer of employment as parish clerk and would take duties in for the January meeting. She would liaise with the current clerk during November and December.
- 10.9.17 To discuss the Playground and Green. Cllr. Lawrence reported that the zip wire needs its tension adjusting. d'Alaya asked if the walnut tree on the eastern boundary could be inspected for safety. Clerk and Lawrence to do an inspection, also the horse chestnut tree in the play area needs its crown lifting.
- 11.9.17 To discuss any Planning applications received and progress.
1. The Cabinet. A draft objection to the retrospective application would be circulated to Cllrs. Agreed.
 2. 4 Willow Close. The Council had no objections
 3. Goodfellows Farm. The Council had no objections
- 12.9.17 To discuss matters relating to North Herts and Herts CC (Highways etc.). Cllr. Lawrence said the overgrown hedge in Brickyard Lane will be dealt with. He had reported the problems with the tarmac at the southern end of High Street. Herts highways had said the matter was in hand. County Cllr. Hill to investigate. Cllr. Lawrence said since the drain along High Street had been piped and no work had been undertaken in clearing the open drain where it left the village towards Buckland, the water table in that area had risen causing the tarmac to be squeezed. Clerk to investigate the duties and responsibilities of the Environment Agency in relation to drainage.
- 13.9.17 To receive matters for report and or referral to next agenda. The Village Cart Pond: The Parish Council to consider applying for a loan from the Public's Works Board to enable them to purchase the Cabinet, should it be placed on the market.
- 14.9.17 To Note correspondence received. (Information only) The Save the Cabinet Committee's note about the Public Works Loan Board. The letter was noted and would be placed on the next agenda.
- 15.9.17 To agree date of next meeting. 1st November 2017. Agreed.
The meeting closed at 9:04 PM

The proposed dates for the PC's meetings are Jan 3rd 2018:March 7th 2018:2nd May 2018.